Deanship of Development and Quality
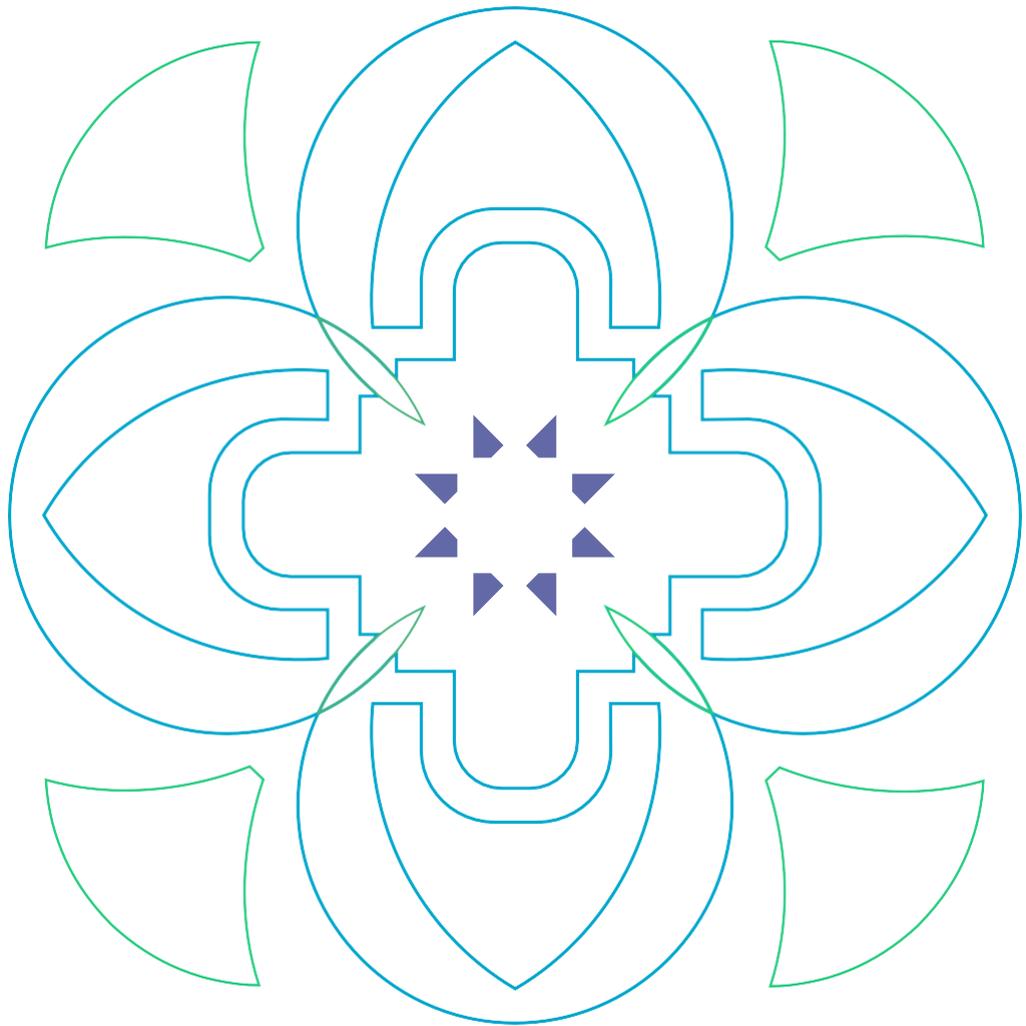
عمادة التطوير والجودة

To activate the cooperation partnership and the exchange of experiences at Princess Nourah Bint Abdulrahman University (PNU) with public and private sectors within the framework of **enhancing the development process and supporting organizations**.

PNU provides a definition of the services provided in the field of professional development, quality and **developmental and organisational consultations** to which the highest quality criteria and standards which are consistent with the vision and mission of the University are applied.

Deanship of Development and Quality

House of Expertise in Training, Administrative and Academic Development, Investment and Development in Human Resources

Deanship of Development and Quality

Vision

Pioneering and excellence in professional and academic development.

Mission

The Deanship offers pioneering training programs in the field of professional and academic development in accordance with the best international practices with local and international partnerships to achieve institutional excellence, knowledge economy and sustainability.

Values

Growth   Awareness   Pioneering   Agility

Strategic Directions

Competitive Outcomes   Empowered Women   Healthy Community   Innovative Technologies

Deanship Strategic Objectives

01
To develop human competencies at the University to achieve institutional excellence.

02
To develop creativity and academic excellence in teaching and learning at the University.

03
To increase investment opportunities and sustainability in the Deanship.

04
To enhance the University's role in the field of vocational and academic training.

The Prominent Features of Training at PNU

- The University has been accredited by the International Board for training twice in a row. Any certificates issued by it, bear the seal of the International Board.

- All trainers are specialized academics and experts in their field of training.

- The Deanship has a bank of trainers that includes a number of distinguished people in the field of training who have received a rating of 100%. Any trainer who receives a rating below 59% is not contracted with.

- All programs provided offer a (certificate of completion) where the trainee is subjected to a skills measurement before and after receiving training.

- The beneficiary is provided with a comprehensive report on the results of the training evaluation and measurement.

- All training programs and packages are subject to the specifications and standards of the International Board.

- Programs can be implemented within the University at the beneficiary's headquarters or in a 4-star hotel in Riyadh or at the headquarters of the beneficiary inside or outside the Kingdom according to the beneficiary's desire.

Training Methodology and Quality Management

Selection of Training Experts

In our Deanship, we consider selecting distinguished training experts, whether from University professors or certified trainers from outside PNU, to ensure the delivery of quality training programs.

Training Packages

We consider reviewing and auditing training packages and content for each course according to the best scientific standards.

Implementation Method & Procedures

We rely on a number of modern training methods, such as: discussions, workshops, and lectures.

Evaluating and Measuring the Impact of Training

We are very keen on evaluating each training program, understanding the trainees' feedback, and measuring the skills acquired directly at the end of each training course.

Measuring Training Return on Investment

The importance of measuring training return on investment lies in certain training programs to assess the effectiveness of the training program, justify the allocated expenses for training, and highlight the strengths and weaknesses in the training process.

Providing support and assistance to various sectors within the University in the field of training, while monitoring the implementation of training quality controls and standards

Offering training programs that meet the needs of the University's staff

The Deanship contributes to leveraging the University's experiences as a house of expertise in the field of development and training

Providing high-quality training programs for a fee to both public and private sectors

Building international partnerships that contribute to enhancing the role of faculty members at the regional and international levels

Adopting international standards in the development of academic skills for faculty members

Obtaining local and international accreditations in the field of training

Building partnerships with local and international institutions to contribute to providing high-quality training

Providing consultancy services in the field of needs analysis, impact assessment, and return on investment in training

Enriching teaching and learning through the use of technology

Our Initiatives

Deanship Tasks

Professional Development
Training programs and workshops

Consultancy Projects
Developmental and organizational consultations

Teaching and Learning Development
Training programs and forums for excellence in teaching and learning

Leadership Development
Training programs, workshops and coaching sessions

Deanship Events

1 Workshops and Creative Sessions

2 Professional Development Programs

3 Coaching Sessions

4 External Training Programs

5 Counseling Programs

6 Learning Communities

7 Programs for Enhancing Teaching Skills

8 Consultancy Projects

9 Conferences and Participations

10 Training Partnerships with Public and Private Sectors

Tasks of the Excellence Program in Teaching and Learning

- **Supporting teaching and learning research** by using financial and human resources efficiently and effectively.

- Evaluating the current situation in teaching and learning at the University and **ensuring the quality of providing provision of these Services**.

- Developing knowledge resources for example **(electronic communication - knowledge database)** to serve teaching and learning.

- Supporting **innovation and creativity** in higher education through spreading awareness, logistical support, and creating a supportive environment for innovation.

- Providing continuous **scientific and practical support** for faculty members at the University, and enhancing effective communication with them to serve teaching and learning.

- Establishing partnerships with **local and international expertise houses**, consulting firms, and scientific centers for conducting research and studies.

Service Delivery Mechanism

1

The University provides training in cooperation with academic members and those with experience and excellence in training or with its partners from local and international specialized entities, as some training programs require the design of customized programs to suit the target group.

The trainees are trained in person at the University headquarters or outside the Deanship at the beneficiary's headquarters or a 4-star hotel according to the request and desire of the beneficiary. As for online programs, the trainees are invited through the Deanship's account with a special coordinator to meet the needs of each training.

The program is comprehensively evaluated to measure trainees' satisfaction with the quality of training and the beneficiary's entity is provided with the results of the evaluation.

Service Delivery Mechanism

2

The Deanship identifies the training needs of the beneficiary (the Deanship of Development provides services to study and analyze the training needs of entities interested in identifying the capabilities and training needs of their staff). It can also propose training programs based on the identified training needs, and design customized programs according to the entity's requirements.

Once the beneficiary's entity approves the proposed training programs and suggests suitable times, trainees' data (full name in Arabic and English, ID or residence number, job title, administrative position, years of experience) will be sent.

The Deanship sends the training plan, including the date, time, and venue of the programs, to the beneficiary's entity. It communicates with the trainees, invites them to the programs for which they are nominated, provides them with the coordinator's contact information and program details, monitors their attendance and addresses all their inquiries or needs.

Training and Professional Development Services

Leadership Development

- Leadership development programs
- Executive and middle supervisory leadership and units leadership
- Managing events, conferences, organizational committees and work teams

Professional Development

- Executive administrative skills track
- Quality management skills track
- Personal skills track
- Financial and legal skills track
- Technology and data management track

Teaching & Learning Development

- Fellowship in teaching and learning
- Teaching skills development
- Student Support Program

Consultancy Services

- Analyzing the training needs and discovering the talents and competencies of the beneficiary's entity
- Preparation of procedure narratives and task management services for departments and units of the beneficiary's entity
- Measuring the return on investment in training or projects for the beneficiary's entity
- Reviewing self-studies of academic programs
- Reviewing academic programs to achieve institutional accreditation
- Providing consultations for program and course descriptions, programmatic accreditation and institutional accreditation

The Prominent Training Programs in the Field of Leadership Development

Leadership Development Programs

Outward mind set skills

SSLII A situational leadership

Academic Leadership Development ALD

Executive, Middle Supervisory Leadership and Unit Leadership Development

Management setting objectives and KPIs

Leading departments in difficult times

The role of departmental leadership in achieving program accreditation

Managing Events, Conferences, Organizational Committees and Work Teams

Professionalism in managing exhibitions and conferences

Risk management in organizing exhibitions and conferences

Applications of Artificial Intelligence (AI) in business events

The Prominent Training Programs in the Field of Administrative Professional Development

Administrative skills development program

Professional project management

Skills of preparing letters, reports, and minutes

Quality Management Skills Development Programs

Strategic planning and total quality management

Academic quality requirements

Personal Skills Development Programs

Strategies for dealing with superiors

Critical thinking

Programs for Developing Digital Skills and Data Management

Cybersecurity concepts

Power bi

Developing the Skills of Financial and Legal Departments

Internal Oversight Systems

Directing public funds

The Prominent Training Programs in the Field of Administrative Professional Development

Professional Certificates in Fellowship in Teaching & Learning

Associate

Principal Fellow

Developing Teaching Skills

Teaching strategies in the 21st century

Writing test questions

Student Support and Students with Disabilities Program

Guidance and academic support for students

Challenges and opportunities during scholarship

Initiatives

One-Minute Idea

Training of Trainers (TOT)

Conferences for Excellence in Teaching & Learning

Annual Excellence in Teaching and Learning Forum

Consultations to improve the specifications of programs and courses

Consultations to achieve institutional excellence

Consultation services in the field of training needs analysis and discovering talents and competencies

Reviewing self-study of academic institutions and programs

Executive administrative, supervisory and leadership training and professional development services

Consultation services in organizational development, preparation of procedure narratives and task management for departments and units

Academic professional development services and excellence in teaching and learning

PNU contributes its services in the field of development and quality by offering

PNU Partnerships

International Board of Certified Trainers

4

3

HEA
British Higher Education Academy

LMI Leadership Management International

2

1

INSEAD Business School

Blackbored Academy

8

7

IBTA
The International Business Training Association

Arbinger Institute

6

5

LEORON Professional Development Institute

To Contact the Deanship of Development and Quality

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https://www.pnu.edu.sa/ar/Deanship/Devandskilldean/Pages/Home.aspx