

Course Specifications File: 101

Institution Name:	Princess Nourah University
Course Code:	101
Course Name:	Learning English for Academic Development 101
Level:	Year 1 Semester 1
Credit Hours:	Three hours per week
Pre-requisites for this course:	None

Course Objectives

The course aims to introduce students to:

1. An awareness of the basics of the English language in general;
2. An understanding of the basics of English grammar;
3. Specialized academic topics in reading and writing;
4. Presenting research in the form of classroom presentations;
5. Introduction to career English.

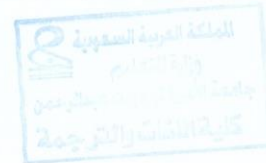
Proposed Teaching Methods

The course will be conducted via:

1. Lectures;
2. Class work and activities;
3. Peer and Group Discussion'
4. Collaborative learning and team work;
5. Self-study;
6. Research and presentation.

Assessments

Assessment	Number of Assessments	Percentage of TOTAL
Writing	2	10 %
Reading Portfolio	2	10 %
Tests (listening, Use of English, Spelling)	3	20 %
Mid-Semester exam (Writing and UOE)	1	25 %
Final: Presentation + Written Component UOE	3	35 %



Course Description

Week	Topics to be covered	Class work and assessment
Week 1	Introduction to Course materials and assessments Introduction of Presentation topics.	Brainstorming Group work Sign class contract
Week 2	Adverbs and Adjectives Adverbs of frequency	Exercises and activities Group, pair and individual work Spelling test
Week 3	Present Perfect and Simple past Talk about study and career plans Skimming and scanning	Exercises and activities Group, pair and individual work Reading Portfolio 1
Week 4	Family Descriptive adjectives	Exercises and activities Group, pair and individual work Writing Portfolio 1
Week 5	Family Used to and Would	Exercises and activities Group, pair and individual work Spelling test 2
Week 6	The future Tense Present tense review	Exercises and activities Group, pair and individual work Reading Portfolio 2
Week 7	Talking about your future plans Future tense Will / going to Doing a survey	Exercises and activities Group, pair and individual work Timed Writing test
Week 8		MID-SEMESTER EXAM
Week 9	CVs Reading, understanding and writing CVs	Exercises and activities Group, pair and individual work Writing Portfolio 2
Week 10	Job Ads and Cover Letter Responding to a job ad Requirements for Cover Letters	Exercises and activities Group, pair and individual work Use of English Test
Week 11	Job Interviews Types of questions	Exercises and activities Group, pair and individual work Listening Test
Week 12	Presentation Preparation Research	Group work
Week 13	Presentations	Group work Speaking assessment
Week 14	Famous Arab Women Writing about someone you admire Skimming and Scanning	Exercises and activities Group, pair and individual work
Week 15	Emails Responding to requests Asking for information	Exercises and activities Group, pair and individual work Review for final exam
Week 16		FINAL EXAM

Development of learning outcomes

1. Knowledge

a. Reading

Students will be able to understand basic information from academic and non-academic texts;
Students will be able to get basic information from texts by skimming and scanning;
Students will be able to identify main conclusions in text;
Students will be able to identify main ideas in texts.

b. Writing

Students will be able to write letters, email and fill in forms with personal information;
Students will be able to write a CV and Cover Letter;
Students will be able to note down instructions and requests;
Students will be able to make notes from a lecture.

c. Speaking

Students will be able to talk about things related to university and field of study;
Students will be able to ask for information and check instructions;
Students will be able to present ideas on topics researched.

d. Listening

Students will be able to understand simple instructions;
Students will be able to follow simple presentations and demonstrations;
Students will be able to listen for specific information.

2. Cognitive Skills

- Ability to think analytically and critically;
- Ability to understand and analyze different learning strategies;
- Ability to compare between different language skills'
- Ability to apply knowledge to real life situations.

3. Interpersonal Skills and Responsibility

- Students can complete language assignments in due time;
- Students can actively and critically participate in class activities;
- Students can act responsibly and ethically in conducting their work;
- Students can communicate and negotiate as team members.



Student Support

The following support is available to students:

- Elite English (Extension activities for students who excel)
- SOS English (Remedial support for students who have difficulties with reading and writing)
- LEAD Library and Conversation Classes

Learning Resources

University of Auckland, 2014. *Course Materials 101 Student book*, CES, UAE.

University of Auckland, 2014. *Course Materials 101 Teacher's book*, CES, UAE.

