



STUDENT EXPERIENCE

What is Student Experience Scope of Service?

It is one of the Academic Affairs units and acts as a liaison between the Sponsoring Institution (PNU) and the Host Department (KAAUH) to promote student/trainees and Interns the best training and learning experience.

What is the Student Experience training request Process?

1- The sponsoring Institution (PNU) will submit an official letter/ email to the Student Experience requesting training of students/ interns/ trainees specifying the following:

- Training objectives.
- Number of students/ interns/ trainees.
- Duration and starting date.

2- Student Experience will coordinate with the Hosting Department (KAAUH) via email on the possibility of providing the needed training.

3- If Hosting Department (KAAUH) approved the request and no inter view is required, SEO will proceed with official documentation and send an official letter to the SI requesting the following:

- Copy of medical clearance
- Copy of university ID
- Copy of the training log package (objectives, evaluation, leave request form, etc.).

4- Student/ intern / trainees will receive necessary instructions regarding KAAUH regulations, policies and procedures, and rules to follow.

5- Student/ intern / trainees and Interns should understand and sign the following:

- Training Agreement form.
- Student/ Trainee Information form.
- Student/ Trainee ID Issuance form.
- Student/ Trainee Attendance Record.
- Medical / Allied Health Privileging form.

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