Kingdom of Saudi Arabia Ministry of Education Princess Nourah bint Applied College

Administrative Science Programs



المملكة العربية السعودية وزارة التعليم جامعـة الأميـرة نــورة بنـت عبــدالرحمــن

الكلية التطبيقية

برامج العلوم الادارية

Applied College E-Marketing Diploma Program

Level 1

Course title	English Language (1)			
Course code	ENG 101			
Credit hours	3			
Medium of instruction	English			
	English Language (1) ENG 101 is taught at the			
Course specification	first level for 3 credit hours.			

Course title	Computer applications in business		
Course code	OMP 100		
Credit hours	3		
Medium of instruction	English		
Course specification	This course Computer application in business (OMP100) taught in First Level of first Year; has 3 credit Hours. This course covers the fundamentals of computer and computer nomenclature, particularly for personal computer hardware and software used in today's business environment. Students will survey and use business applications programs utilizing prewritten programs that include word processing, spreadsheets, databases, presentation graphics and web browsers. Students completing the course will have a solid understanding of computer concepts, how to use computers in today's business world, and how to access information on the World Wide Web.		

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Course title	Principles of Management			
Course cod	OMP 130			
Credit hours	3			
Medium of instruction	Arabic			
	Principle of Management (OMP130) taught in			
	First Level of first Year; has 3credit Hours. This			
Course specification	course covers The basic concept of management			
	and its different levels and the most important			
	theories that explained the development of			
	management thought, the functions of			
	management through a basic understanding of			
	planning, organizing, , directing and controlling.			
	This course will study different types of			
	organizational functions.			

Course title	Principles of marketing			
Course code	MAP 100			
Credit hours	3			
Medium of instruction	English			
Course specification	Principles of Marketing (MAP100) taught in the first level, first year. It has four credit hours, which covers the basic concepts of marketing and perspectives of the functions, institutions, methods, and problems of marketing goods and services through traditional paths as well as, through e-business.			

Course title	Administrative Communications				
Course code	OMP 103				
Credit hours	3				
Medium of instruction	Arabic				
Course specification	Administrative Communications course (OMP103) has 3 credit hours presents an overview of business communications, including international considerations, and focuses on constructing, formatting and proofreading good news, bad news, and persuasive business messages as well as business reports and proposals. Additionally, the course familiarizes Students with some of the job interviewing				

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techniques and enable them to prepare	an
effective employment package consisting	of
resumes and application letters.	

Course title	Selling Professionally		
Course code	MAP122		
Credit hours	3		
Medium of instruction	English		
	Principle of Selling (MAP120) taught in First		
Course specification	Level; has 3 credit Hours Course topics include		
	the selling process, the buying process, creating		
	value in buyer-seller relationships, prospecting,		
	sales call planning, communicating the message,		
	negotiating for win-win solutions, closing the		
	sale, as well as how to motivate, compensate		
	and train salespeople.		

Level 2:

Course title	English Language (2)			
Course code	ENG 102			
Credit hours	3			
Medium of instruction	English			
Course specification	English Language (2) ENG 102 is taught at the second level of first year for 3 credit hours.			

Course title	Integrated marketing communication			
Course code	MAP 150			
Credit hours	3			
Medium of instruction	English			
Course specification	Integrated marketing communications (MAP150) taught in third Level of First Year; has 4 credit Hours. This course introduces students to the concept of integrated marketing communication by exploring the five elements of promotion: Advertising, public relations, personal selling, sales promotion, and direct marketing, as well as studying the effect of integrated marketing communication to			

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organizations'	trade	make.	ln	addition	to	e-
communication	IS					

Course title	Marketing Strategies			
Course code	MAP 103			
Credit hours	3			
Medium of instruction	Arabic			
	Marketing strategies course (MAP103) has 4 credit hours, covers all the concepts and tools need to develop a marketing strategy. Begin by understanding consumers and the market			
Course specification	research, positioning, the marketing mix, and campaign planning.			

Course title	Multimedia marketing applications			
Course code	MAP 111			
Credit hours	3			
Medium of instruction	Arabic			
	Multimedia in Marketing Application taught in			
	Second Level of first Year. This course covers an			
Course specification	introduction to current multimedia used in			
	marketing application. Student will study the			
	components and elements of multimedia such as:			
	Written texts, pictures, sounds, video and digital			
	video. Also, how to create interactive multimedia			
	and use it in marketing application using specific			
	programs such as PowerPoint.			

C 4'41-	Electronic Montratine
Course title	Electronic Marketing
Course code	MAP 110
Credit hours	3
Medium of instruction	English
	This course Electronic Marketing (MAP110) focuses on the concept and objectives of emarketing and its applications, and the use of the
Course specification	Internet and other technologies as tools for effective marketing. Students will learn how these technologies affect the marketing environment and consumers.

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Course title	Consumer Behavior
Course code	MAP 130
Credit hours	3
Medium of instruction	Arabic
	This course Consumer Behavior(MAP130) taught
	in Level 2, First Year, 4 credit hours introduce
	students to the basic concepts of consumer
	behavior, retail tools and replacement commodity.
Course specification	It also focuses on studying the needs and
	motivations of the consumer, his learning
	methods and the characteristics of his
	administrations. In addition to shedding light on
	the personality and trends of the consumer and the
	role of reference groups family, cultural and social
	factors and environmental conditions in
	determining their perceived behavior

Exit Point

Course title	Internship
Course code	MAP 190
Credit hours	6
Medium of instruction	English
	This course is taught after finishing the first year
Course specification	for students who want to graduate with Associate
	diploma.

Level 3

Course title	Marketing Terminology in English Language
Course code	MAP 202
Credit hours	3
Medium of instruction	English
	This course is aimed at college-level students in
Course specification	the field of marketing. It focuses particularly on
	the relevant terminology and communication
	skills needed to work efficiently in marketing
	using English language. It also enhances
	students' skills in reading, listening, and
	speaking.

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Course title	Marketing channel Management
Course code	MAP 221
Credit hours	3
Medium of instruction	Arabic
Course specification	. The course Marketing Channel Management (MAP221) taught in Third Level –second year presents an integrated approach to distribution strategy and retail channel management. It addresses analytic, strategic and managerial aspects of distribution (the creation of product and service availability through marketing channels) and retail marketing (the management and marketing assortments of merchandise for direct sale to the consumer). Typically, topics include: marketing channel structure and functions, the retailing industry, channel design, channel structure, distribution intensity, retail product selection, retail buying, retailer's own brands, channel integration, wholesaling, strategic alliances in distribution, international retailing, non-store retailing, electronic retailing and electronic distribution channels

Course title	Intermediate Graphic design
Course code	MAP 212
Credit hours	3
Medium of instruction	English
Course specification	The Intermediate Graphic design course has 4 credit hours and offers an overview of about the theoretical framework for advertising design and acquiring basic skills for designing advertising publications. Also, the course gives students the ability to practice advertising work and apply it in the real applications.

Course title	Marketing ethics
Course code	MAP 231
Credit hours	3
Medium of instruction	Arabic

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	Section 10 and Section 1
	The course Marketing channel Management
Course specification	(MAP221) taught in Third Level –second year
	presents an integrated approach to distribution
	strategy and retail channel management. It
	addresses analytic, strategic and managerial
	aspects of distribution (the creation of product and
	service availability through marketing channels)
	and retail marketing (the management and
	marketing assortments of merchandise for direct
	sale to the consumer). Typically, topics include:
	marketing channel structure and functions, the
	retailing industry, channel design, channel
	structure, distribution intensity, retail product
	selection, , retail buying, retailer's own brands,
	channel integration, wholesaling, strategic
	alliances in distribution, international retailing,
	non-store retailing, electronic retailing and
	electronic distribution channels

Course title	Market Research
Course code	MAP 201
Credit hours	3
Medium of instruction	Arabic
	The market Research (MAP 201) course is taught
	in the fifth level, second year this course helps
Course specification	students understand the nature, scope,
_	complexities and process of defining a business
	and research question. The learning focus is on
	developing business research skills, so as to
	facilitate managerial decision making. The course
	aims to equip students with the key concepts and
	methods of marketing research, and allow student
	to understand how to apply those tools to solve
	real-life business problems

Course title	Advertising & Promotion
Course code	MAP 251
Credit hours	3
Medium of instruction	Arabic
	communications, consumer and legal

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Course specification	viewpoints. Emphasis on media selection, sales
_	promotion and creative development of
	advertising. This course will address traditional
	and electronic advertising.

Course title	Marketing Services
Course code	MAP 240
Credit hours	3
Medium of instruction	English
	The Service Marketing (MAP 240) course is
	taught in the third level, The course is designed to
Course specification	develop an understanding of the 'state of the art'
	of service management thinking by learning skills
	of marketing of services, to understand the
	importance and role of services in the total
	marketing concept and to have an understanding
	about the conceptual issues in service marketing.
	Participants get an in-depth understanding of the
	unique challenges inherent in managing and
	delivering quality services.

Course title	Brand Management
Course code	MAP 242
Credit hours	3
Medium of instruction	Arabic
Course specification	The Brand Management course (MAP 242) is taught at the Third level-second year. This course helps students learn the basics of product and brand management. The goal of product management is to make students aware of product levels, product strategy, product development, making product decisions, understanding the product life cycle, and the responsibilities associated with the product manager. Brand Management also provides an understanding of issues in building and maintaining brands, brand positioning, strategic brand management, brand portfolio strategies, brand planning and equity.

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Course title	Principles of Statistics
Course code	ACP 101
Credit hours	3
Medium of instruction	Arabic
	Principle of Statistics (ACP 101) taught in First
Course specification	Level of first Year; has 3 credit Hours
	This course presents basic statistical concepts and
	methods commonly used to make data-based
	decisions in business applications. Definition and
	branches of Statistics, Types of Data, Data
	Collection and Sampling Techniques and
	Methods, Presenting data in graphs and tables,
	Measures of central tendency, Measures of
	dispersion, and introduction to probability in
	addition to linear regression.
	We teach the course from an applied perspective
	and include a software-use component to enable
	students to gain hands-on experience with
	conducting statistical analysis using spreadsheets
	& statistical software.

Level 4

Course title	Internship
Course code	MAP
	290
Credit hours	6
Medium of instruction	English
	This course is taught at the fourth level for 6
Course specification	credit hours.