**Submission Form of the Program Accreditation Requirements**

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| Notes | Confirmation of submission/ signature | Program Accreditation  Requirements | phases of Accreditation | Program | College |
|  |  | Formation of the academic accreditation committees. | The first phase |  |  |
|  |  | Authorization of the program. |
|  |  | Program specifications and reports (the last two annual program reports). |
|  |  | Course specifications and their corresponding course reports for all courses included in the program.  A sample of the course portfolio should include the following: (course specification, course reports, teaching member CV, samples of exam answer sheets (high grades, medium grades, low grades), samples of activities, weekly plan). |
|  |  | Field experience specification and reports |
|  |  | Compliance with the National Qualifications Framework. |
|  |  | Analysis of students evaluation surveys and development plans. | The second phase |  |  |
|  |  | Analysis of alumni surveys and development plans. |
|  |  | Analysis of employers surveys and development plans. |
|  |  | Initial self-evaluation. |
|  |  | Program Self-evaluation scales and independent-evaluation. |
|  |  | Required evidence for quality assurance and accreditation standards (using the DQAAA form). | Third phase |  |  |
|  |  | Program advisory committee reports and development plans. |
|  |  | Analysis of program KPIs and benchmarks. |
|  |  | Mapping matrix of program learning outcomes with their assigned courses. |
|  |  | Program Self-evaluation scales and independent-evaluation. | The fourth phase |  |  |
|  |  | Program self-study. |
|  |  | Application for program accreditation. |