



جامعة الأميرة نورة بنت عبد الرحمن
Princess Nourah bint Abdulrahman University



Medical Internship Framework and Guide (MIFG)



Prepared by

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College of Medicine/ PNU
3rd Edition 2019-2021

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Princess Nourah Bint Abdulrahman University
College of Medicine
RIYADH-KINGDOM OF SAUDI ARABIA

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Introduction:**The year at a Glance!**

Internship is the start of a career.

As a foundation year for work-based learning, it is a key part of the transition from medical student education to independent medical practice and career development in a specialty. A period that is very important in the life of a doctor. It is a 12 months phase after the final year of medical school and work-based supervised general and subspecialty clinical experience.

It allows medical graduates to consolidate and apply clinical knowledge and skills while taking increasing responsibility for the provision of safe, high quality patient care under supervision. Diagnostic skills, communication skills, management skills, including therapeutic and procedural skills, and professionalism are developed under appropriate guidance. Internship also informs career choices for many graduates by providing experience in different medical specialties including general practice, and providing a ground or subsequent vocational (specialist) training.

Internship is considered as field experience and it is one of the most valuable components of Medical Programs. This involves careful preparation of the students and planning in cooperation with the agencies where the Internship would occur. It also involves follow up activities with students to consolidate their training to be a stepping-stone for future residency.

As a part of the physician's team taking care of the patients, the medical intern absorbs the skills to the approach and management of the patients under direct observation of their seniors. This also helps the intern to explore her field of interest to pursue in future.

The Graduates of Princess Nourah Bint Abdulrahman University, should be assured that they have received a high quality medical education, and they should look for to receive some of the best training available in Saudi Arabia during their Medical Internship

Medical Internship Framework and Guide (MIFG) is the tool and aid for the learning, working and achievements during Medical Internship. Interns will be supervised and assessed against different competencies during internship. That are designed to enhance intern's skills, attitudes, and professional behavior learned through undergraduate medical program, and professional skills needed to ensure best and safest patient care team work.

MIFG introduces a portfolio of achievements that demonstrates the progress in each of these areas.

The two main arms moderating internship are the:

- **The Medical Internship Unit (MIU):**

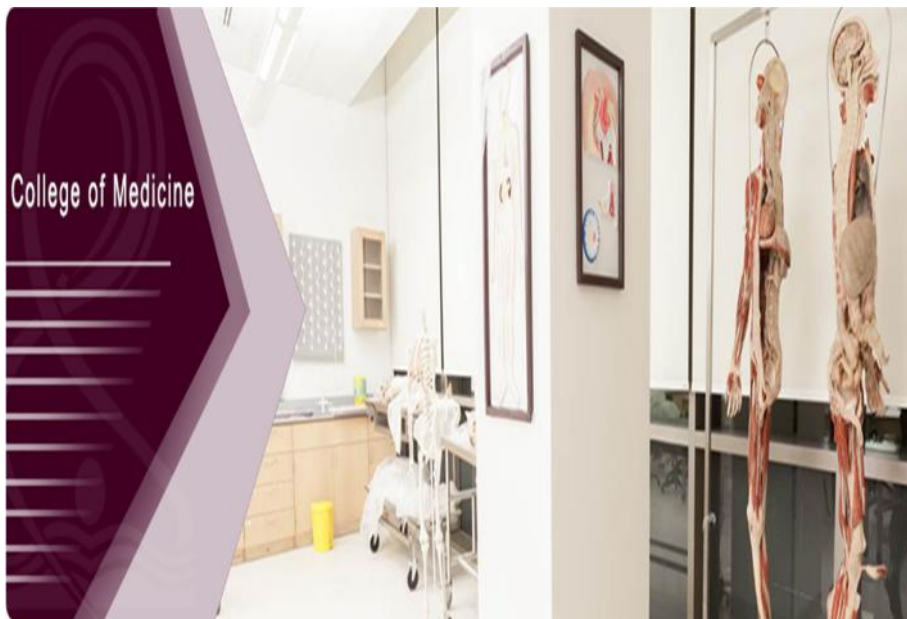
It is responsible for the Medical program administratively

- **Internship Committee:**

It looks after the various other activities during this year and prepare Internship report as well as planning future improvement of Internship training.

Overview:**Internship Concerns!!**

<u>Internship Overview</u> <u>What is Internship Year?</u> <u>How is Internship going to be?</u> <u>What is the purpose of Internship?</u>	<u>Pre-Internship FAQ</u> <u>How will the hospitals selection be?</u> <u>What are the requirements for Internship?</u> <u>How will the Internship scheduling be?</u>
<u>Internship FAQ</u> <u>What are Internship rules & regulations?</u> <u>What are the commonest Internship problems?</u> <u>How to use the Internship Booklet?</u>	<u>Post-Internship FAQ</u> <u>What to know about Graduation & Certification?</u>



Section-1: About Training: (Internship)

Internship is a period of supervised practical experience for medical graduates when they serve in the hospitals for specified periods. During this period, the graduates have an opportunity to consolidate their knowledge, skills and attitudes to enable them be competent practitioners. The intern should also fulfill the essential educational components of practice-based experiences, feedback and reflection in practice (1).

After graduation from a recognized medical school, the student is required to successfully complete a 12-months rotation in clinical services. This year of rotation is called “Internship”, a pre-requisite to be honored medical degree, and the next step for a medical graduate in becoming a fully qualified doctor after obtaining a medical degree. Interns work alongside fully qualified doctors and medical staff in a working environment, where they practice and train under direct supervision.

The process of globalization is increasingly evident in medical education and makes the task of defining global essential competences required by 'global physicians' an urgent matter (2).

Using an international network of experts in medical education, the Institute for International Medical Education (IIME) developed the Global Minimum Essential Requirements (GMER) as a set of competence-based outcomes for graduating students that defines the knowledge, skills, professional behavior and ethics that all physicians must have regardless of where they received their general medical training, identify, develop the methods necessary to assess graduates' competencies and to evaluate whether a school is providing the educational experiences that allow for the acquisition of these competences (3).

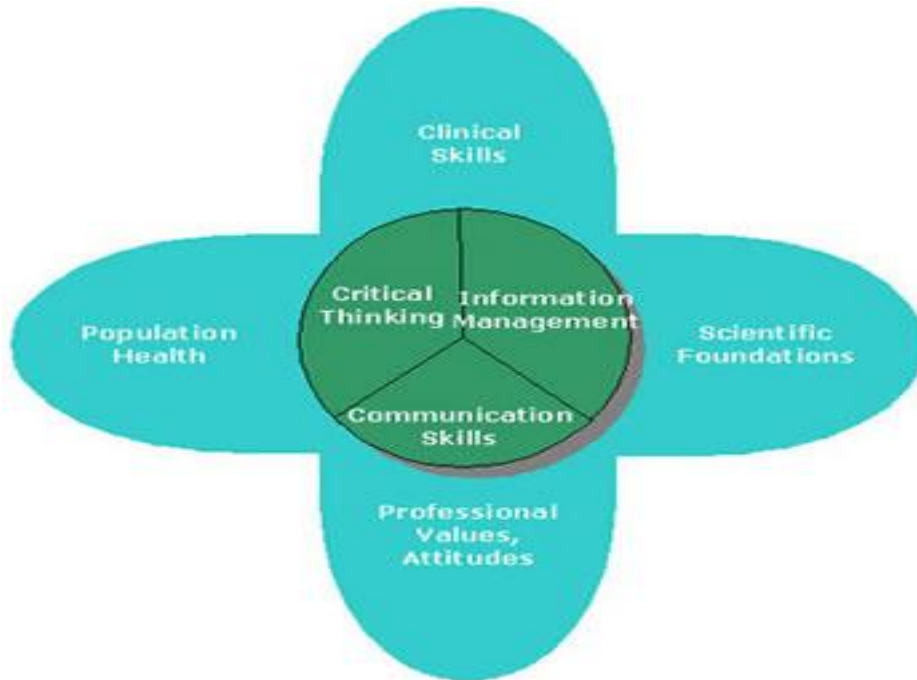


Figure 1: Global Essential Requirements for medical school graduates

The SaudiMED framework was created in light of a shift toward competency-based medical education in Saudi Arabia. It represents a national standard for Saudi medical graduates, and is intended to ensure that they have attained the competencies necessary to be a successful physician (4).



Figure 2: Domains of SaudiMED framework (4).



Internship Learning Outcomes:

The Internship committee and internship unit at Princess Nourah Bint Abdulrahman University aim to ensure quality and effective learning and training of medical interns during internship period through competency and performance based curriculum, consistent with current trends of health care and benchmarked with internationally and nationally recognized curricula providing the intern with an educational template that clearly identifies the professional skills required to provide quality health care.

Upon completion of Internship, a medical intern will be able to recognize and deal successfully with common clinical and related non-clinical scenarios. The framework of medical internship and curriculum of Princess Nourah Bint Abdulrahman University will also include aspects of supervision, organization, assessment and feedback. It emphasizes the knowledge, skills and attitude that are required by interns to deliver safe patient care and provides details of the core competencies and outcomes expected at the end of the medical internship.

CanMEDS Framework (5):**The Canadian Medical Education Directions for Specialists
(CanMEDS) in postgraduate training programs;
CanMED Seven Physician Roles****1. Medical Experts:**

Applying medical knowledge, clinical skills, and professional attitudes in the provision of patient-centered care

2. Communicators:

Facilitating effective doctor-patient relationship

3. Collaborators:

Achieves optimal patient care by effective work within a healthcare team

4. Managers:

Participating in healthcare organizations and contributing to the effectiveness of the healthcare system

5. Health Advocates:

Influencing advancement of health and well-being of individual patients, communities, and populations

6. Scholars:

Demonstrating a lifelong commitment to reflective learning as well as the creation, dissemination, application and translation of medical knowledge.

7. Professionals:

Applying ethical practice, profession-led regulation, and high personal standards of behavior.

Section-2: The Domains of Medical Internship Framework (6):

<i>Clinical management</i>	By applying medical knowledge, clinical skills and professional attitudes in the provision of patient-centered care.
<i>Medical practice</i>	By effectively participating in healthcare, demonstrating a commitment towards well-being of individual patients, communities and populations and demonstrating a lifelong interest in reflective learning
<i>Professionalism</i>	By applying ethical practice, profession led regulations and high personal standards of behavior.
<i>Communication skills</i>	By facilitating effective doctor-patient relationship and achieving optimal patient care by effective work within a health care team.

The Medical Intern's Core Values Competencies
Framework, College of Medicine, PNU

- Evidence based approach towards health care in disease prevention and control, early diagnosis and screening, treatment and rehabilitation.
- Consideration of cultural, religious, social, psychological and economic status of the patients.
- Incorporation of code of ethics of The Saudi Commission for Health specialties (SCFHS) to achieve Good Medical Practice among interns.
- Motivating and developing basic research skills.
- Enhancing the intern's ability to apply effective feedback.
- Motivating adult learning in order to embed the characteristics of lifelong learning.

Framework of Medical Intern’s Competencies and Intern Learning outcomes of College of Medicine, PNU: (7)

Domain 1: Clinical Management

The application of basic, clinical, behavioral and social science in medical clinical practice

Outcome:

After the completion of internship, interns will be able to

- Diagnose and manage diseases by applying the basic medical and clinical sciences effectively in practice,(to explain epidemiology , etiology , pathogenesis , laboratory investigations , clinical features , complications, prognosis of diseases)
- Use clinical reasoning processes to interpret data to derive a differential diagnosis and develop a clinical management plan.

Domain 2: Clinical Management

The gain of essential clinical and interpersonal skills for delivery of patient centered management and patient care

Outcome:

After the completion of internship, interns will be able to

- Provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and health promotion.
- To operate basic equipment in examining patients to reach definite diagnosis
- To recognize the need for the multiple therapeutic modalities and principle of suffering, disability, rehabilitation and palliative care including pain management.

Domain 3: Communication

Apply collaborative care by working with a multi-professional team to gain the ability to communicate effectively with patients and their relatives

Outcome:

After the completion of internship, interns will be able to

- Communicate effectively with patients and families across a broad range of socioeconomic and cultural backgrounds, and demonstrate sensitivity in the care of patients by treating them as an individual with consideration of age, culture, disability, education, ethnicity, gender, gender identity, race, religion, and socioeconomic background.
- Work collaboratively with all members of the healthcare team and recognize limits of level of training and seek help appropriately.
- Communicate effectively with physicians, other health professionals, and health-related agencies to coordinate care and improve patient safety and quality of care.
- To obtain patient information from computer based systems and use it appropriately for patient care with respect to the confidentiality of patients' data.
- Apply effective tools in communication, presentation and leadership.

Domain 4: Professionalism

Understanding and applying promotion and advocacy roles in Saudi health system for the benefit of patients, communities and populations.

Outcome:

After the completion of internship, interns will be able to

- To understand the national health care systems regarding policies, procedures and organizations.
- Being able to apply a systematic approach to prevention and screening of communicable and non-communicable diseases.

Domain 5: Professionalism

To deliver ethical and professional behavior in all domains of health care system

Outcome:

After the completion of internship, interns will be able to

- To demonstrate Islamic morals and manners and legal and professional standards towards patients, colleagues and community
- Demonstrate life-long commitment toward continuing medical education.

Domain 6: Medical Practice

Research (A commitment to scientific discovery)

Outcome:

After the completion of internship, interns will be able to

- Equip with knowledge and skills in ethical and governance of medical research.
- Formulated at least one research project



Section-3: Governance and politics at Internship:

Looking After Yourself

Who is Who?

A range of people will have a role in your internship, although their particular responsibilities and titles could vary between hospitals. Get to know your local support and how you can access the help. During orientation, make sure you note the names and contact details of key people.

Medical internship (MI) is governed by the **Medical Internship Unit (MIU)**; a subdivision of **Clinical Training & Internship Unit** under the umbrella of **Educational Affairs**, College of Medicine, PNU. **Vice Dean of Educational Affairs** is the **chairperson of Clinical Training & Internship Unit**.

Commented [A1]: Be sure of this hierarchy

- **Responsibilities of Medical Internship Unit (6):**

1. Runs administrative affairs related to medical internship program.
2. Deals with issues related to interns.
3. Prepares an ideal training and learning environment.
4. Conducts educational activities to enhance intern's skills.
5. Promotes research related to medical practice.
6. Ensures the implementation of the MIFG.
7. Orients medical intern for future career choices and opportunities.

Responsibilities Of An Intern (6,8):

- Clerking patients
- Participating as a member of a multi-disciplinary team in the provision of medical care to patients
- Diagnosing and treating patients under appropriate supervision
- Performing relevant investigations
- Guiding patients and relatives with regards to diagnosis, treatment and follow-up.
- Documenting and regularly updating patients' notes
- Writing accurate and informative case summaries.
- Presenting cases concisely, coherently and competently during ward rounds, grand rounds.
- Participating in continuing professional development activities
- Appropriate handing over patients
- Reporting to and consulting with the supervisor
- Participating in triaging patients
- Performing any other duties assigned by the supervisor

Supervision Of Internship, Role Of Internship Coordinators:

- Receive interns
- Organize orientation
- Organize regular meetings with interns
- Ensure interns are given timely feedback on performance and assured of confidentiality
- Ensure interns give feedback to the hospital
- Ensure internship forms & logbooks are filled and sent to the MIU on time.
- Identify exceptional interns for recognition
- Recognize the difficult intern and notify the Board early.
- Participate in disciplinary procedures of any difficult interns
- Chair meeting of Specialists to assess performance of the intern
- Ensure objective and fair assessment of the interns.
- Maintain records of meetings, issues and occurrences
- Ensure matters concerning interns welfare are met.
- Ensure interns are assessed immediately after a rotation.

Clinical Supervisor and his role:

Clinical supervisor is a clinician in the teaching hospital who has been given the responsibility to organize and supervise the training of medical interns.

The role of the clinical supervisor

1. Provide orientation to the practice ensuring that the intern is:
 - *Introduced to all members of staff and the stage of training and responsibilities of the intern is known by all.*
 - *Be aware of the location of educational resources.*

2. Provide supervision to the medical intern at a level appropriate to their level of training as indicated below:
 - *Medical intern should not take the principal responsibility of individual patient.*
 - *The clinical supervisor or the designee must be physically present in the workplace at all times whilst the intern is providing clinical care.*
 - *If the supervisor is absent from the medical practice, his/her duties should be delegated to a colleague after coordinating with the coordinator.*

3. The Clinical Supervisor will provide professional education and clinical training of interns including ethical issues, career guidance, self-education, etc.

Assessment during Internship:

It is the responsibility of the specialist in each discipline to supervise the interns in close collaboration with the Hospital.

The assessment tools shall be duly completed and signed by the various supervisors and internship coordinators at the end of each rotation. The Internship Co-coordinator in liaison with the hospital administration will be responsible for the safe custody of assessment tools. All the assessment tools used during the period must be submitted to the MIU within four weeks after the end of the internship period.

Orientation placement:

Medical interns will receive the orientation at the beginning of the internship and in every rotation as needed, includes:

- Interns duties and responsibilities, expectations support services and medical ethics.
- Assessment methods and portfolios
- Medication safety.
- Self-confidence vs safety in medical practice
- Infection prevention and control
- Learn about medical records and Radiology system.

INTERN WELFARE

Definition

These are effective measures taken to ensure that the intern settles in a center as quick as possible, is comfortable and safe during the internship year to facilitate adequate learning environment.

Orientation of interns

All internship training centers shall have a structured orientation program which must include:

- 1) face to face meetings with specialists, medical officers and nursing officer in-charge
- 2) Medical Internship Framework and Guide (3rd Edition)
- 3) Orientation within various departments in the center
- 4) An overview of internship guidelines
- 5) Scope of duties within each rotation
- 6) Election of interns' representative

Mentors

The center shall have a mentorship program. Mentors shall be appointed amongst the specialists in each Department. Each intern shall be assigned a mentor.

Workload

The workload shall be adequate to ensure that the interns are exposed to common conditions that present in the center.

Health

To ensure that interns have: -

- 1) Necessary occupational and work place safety including Vaccinations, post exposure management
- 2) Guidance and counselling for those with social and economic challenges

Resource Materials

The hospital management shall ensure that the following facilities are in place:

- 1) A resource center/medical library with current journals/reference books
- 2) Internet connectivity and accessibility

Feedback

Mid rotation (verbal) and end of the rotation.

The structures that have to be available include;

1. Medical ward
2. Surgical ward
3. Pediatric ward
4. Maternity unit
5. Gyne ward
7. Neonatal unit
8. Functional operating theater
9. Accident and emergency
10. Pharmacy
11. Laboratory
12. Radiology x-ray and ultrasound is mandatory
13. A resource center/medical library
14. The hospital shall facilitate and arrange a suitable accommodation for interns
15. The hospital must have a call room for interns

Duration of Internship:**The year of internship training consists of six rotations as follows:**

<u>Rotation</u>	<u>Duration</u>
Internal Medicine	2 months
General surgery	2 months
Pediatrics	2months
Obstetrics and Gynecology	2months
Emergency Medicine	2 months
Elective	2months

<u>Elective Details</u>
Anesthesia
Intensive Care
Orthopedics
Urology
Neurosurgery
Radiology
Family Medicine
Ophthalmology
Dermatology
Hematology
Otorhinolaryngology

Section-4: Preparing for Internship year:

Interns support and preparation Guide:

Internship Preparatory Program (IPP) for 5TH Year Medical Students.

Program Summary:

The Internship Preparatory Program (IPP) for 5th year medical students is a longitudinal program , which has been carried out by trainers from College of Medicine at Princess Nourah bint Abdulrahman University (PNU) and guest speakers from other institutes.

Setting: The College of Medicine, PNU,

Program Goals:

Main Goal:

- To enrich the 5th year medical students with essential skills for the internship year

Specific Goals:

- To improve medical students' communication & consultation skills
- To provide medical students with knowledge & skills required for their future profession.

Program Dates & Time

- Program duration is 24 weeks. Will repeated yearly thereafter.
- Twice / month (either Saturday or during weekdays)
- Each activity (2 – 4 hours)
- Interactive workshops
- Program content & time adjusted according to students' needs & preferences.

Phases of Program Implementation:

After Proposal submission and approval at College of Medicine /PNU

Phase 1: Started by creating an IPP committee (different faculty staff from PNU college)

Phase 2: A meeting was conducted with 5th year medical students to discuss topic choices and commitment

Phase 3: Survey was distributed students to be filled then it was collected and analyzed electronically.

Phase 4: Several meeting were conducted by IPP committee to discuss program schedule and task distribution

Phase 5: Evaluation forms were created to be filled by students after each workshop and by the end of the program.

Phase 6: Frequent Evaluation of IPP activities by the committee and potential areas of improvement is targeted.

Program Content

The program consists of interactive lectures & workshops which categorized into four main modules:

- A. Being an intern**
- B. Professionalism & Communication Skills**
- C. Professional Development**
- D. Clinical & Procedural skill**





Students and Trainers' Expectations:

Students are expected to:

- Participate in the activities & prepare themselves with required knowledge
- Punctuality & commitment are the key for a successful experience.

Trainers' expectations are to :

- Supervise the students and guide them during their activities
- Prepare the training package & send it to the committee not later than a week before the activity.

Program Evaluation:

Each activity will be evaluated separately at its end, and the whole IPP will be evaluated at its end. Students feedback will be collected during academic advising meeting.

Section-5: Other Rules and Regulation in Internship period:

Leaves policies during Internship:

Medical Intern is entitled for the following **leaves**, per the college of Medicine policy and procedures:

1. **Annual leave:(entitled for 20 days)**
 - Leave must be submitted at least 30 days ahead of requested dates
 - Medical intern is not allowed to apply for more than 5 days in one placement.
2. **Emergency leave**
 - Anytime missed from any rotation must be made up, either during the annual leave period or at the end of the internship
 - This type of leave is limited for urgent and justifiable reasons.
3. **Educational Leave: (10 days as the following)**
 - The medical intern is entitled for Ten days additional educational leave up to a maximum of **three days** in each training placement to attend scientific activities such as scientific conferences and training courses.
4. **Eid Holiday :**
 - The Intern leaves during Eid Al-Fitr and Eid Al-Adha depends on the hospital that she works for during that period.
5. **National Day :**
 - The holiday is declared by the government and according the hospital policy.
6. **Maternity and sick leaves** (will be compensated after the end of the Internship)
 - Sick leaves occurred during working hours the intern should provide an acceptable medical report from a Governmental hospital Emergency room or clinic.
 - A sick leave report from private hospital will be subject to the rules and regulations of the college.
 - Any Leave that exceeds 50 percent of the working days of any placement will necessitate the placement to be repeated or compensated based on decision Internship Unit Director.
 - The medical Intern is not allowed to take more than two types of leave in the same placement to a maximum of 7 working days.

Any non-approved absences from the program will be subjected to disciplinary actions. Any non-approved on-call absences will be subjected to the repetition of placement /rotation.

Section-6: Assessment

The medical intern will be **assessed** with multiple tools against standards of competencies at a level of a first year resident in any specialty.

A score of **less than 60 percent** indicates that the performance is below average .The director of MIU may advise to repeat the rotation or part of it after conducting appropriate consultations.

Any disciplinary action or grievance should be submitted to the Director of MIU where it will be discussed in MI committee. This will follow the College of Medicine policy and procedures for MI program.

Interns will be evaluated in the following areas: (6)

<u>Clinical Management</u>	<ul style="list-style-type: none"> • Medical Knowledge • Clinical Application of Knowledge (e.g history, physical examination, DDx, analysis, treatment planning) • Clinical Judgment (e.g. risk –benefit analysis, timing of treatments, safety thinking etc.) • Applies SOAP in follow-up of patients. • Maintain quality medical records
<u>Medical Practice</u>	<ul style="list-style-type: none"> • Technical skills (e.g. bedside and clinical examination and procedures , operating room assistance) • Maintains regular attendance • Demonstrate appropriate case presentation • Maintain self-learning
<u>Professionalism</u>	<ul style="list-style-type: none"> • Appropriate dress code • Apply respect for patients , peers, faculty and self. • Practice the principles of patient safety. • Maintain self confidence • To recognize limitations and when to seek assistance.
<u>Communication skills</u>	<ul style="list-style-type: none"> • To apply professional communication skills with medical team members, patients and their caregiver

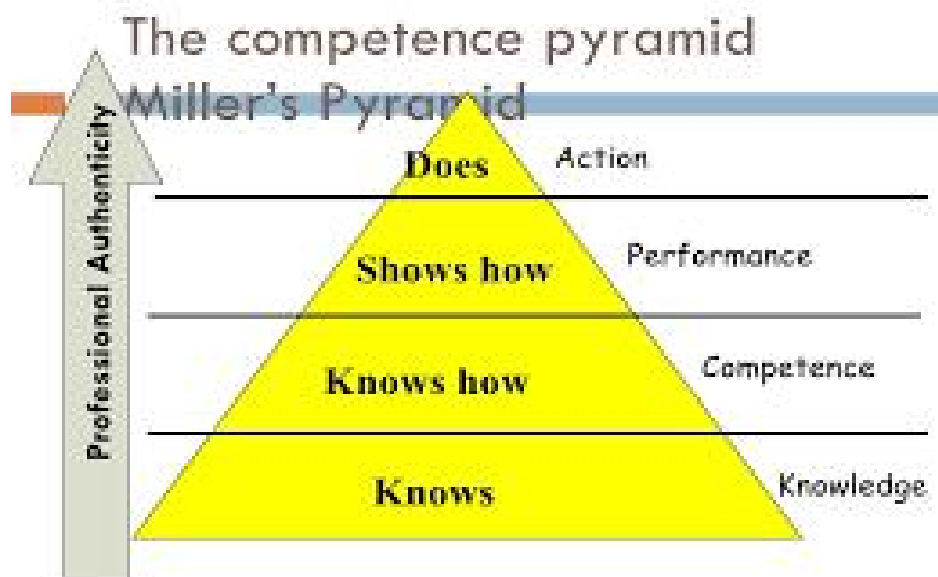


Figure 3: Modified Miller's triangle for clinical competence (relation of assessment of competence and performance) (9)

Medical Internship Completion Certificate.

This certificate entitles the internship certified doctor to be eligible to enroll in residency programs.

Based on this certificate, the Medical Intern will be eligible to receive the M.B.B.S certificate.

Each Intern is required to submit the following before being eligible to receive internship certificate

- All required forms
- Complete education portfolios
- Clearance

Educational Portfolio: It is considered as a collection of evidence during the Internship year

It contains:

- Mandatory formative assessments (2 forms).
- Achievements that reflect the clinical experiences and new competencies acquired by the intern.
- Certificate of attending and participating in Internship Preparatory Program.

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All completed mandatory assessment forms should be kept in the educational portfolio.

Internship Evaluation Forms:

Form 1

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(048)
مكتب الامتحان

**College of Medicine
Internship Unit**

MINI-CLINICAL EVALUATION EXERCISE (MINI-CEX)

Intern name in capital: Rotation name:

Intern ID: [][][][][][][][][] Department: Pediatrics Medicine ER
 Surgery OB GYN Other:

Hospital: Date of rotation: / / To: / /

NO	Competency	Fail <1	Pass		V. Good		Excellent 5
			1 - <2	2 - <3	3 - <4		
A. Medical Knowledge: Breadth and depth of knowledge base at student's level of training							
1.	Able to develop a clinical management plan by using clinical reasoning processes & interpretation of data to derive a differential diagnosis						
2.	Apply knowledge of the etiology, pathology, clinical features and prognosis for patients						
3.	Identifies & Understand the mechanisms of diseases and outlines of diagnosis and management						
4.	Applies sound knowledge to patient care						
5.	Performs & documents written and oral case presentation during rounds - use of appropriate terminology, focus of presentation, appropriateness of information						
B. Clinical Practice: The intern as practitioner							
6.	History Taking: Demonstrate skills in interview techniques & take relevant medical history according to the case, both paper-based and using the available software timely and accurately						
7.	Physical Exam: Perform technical competency & quality, completeness, recognition of abnormal and normal findings, focus and level of detail						
8.	Patient Safety & Quality: Demonstrate safety skills including effective clinical handover, graded assertiveness, delegation, and adheres to hospital approved policies, reporting safety events (when required)						
9.	Infection Control: Practice & follows the hospital antiseptic technique and reports any adverse event (if any)						
10.	Emergency Care: Identifies deteriorating or critically unwell patients, initiates management, actively anticipates additional requirements and seeks appropriate assistance						
11.	Procedures: Applies evidence, protocols and guidelines to safely perform a range of common procedural skills with a high degree of technical proficiency and sensitivity towards patients (required for work as an intern)						

م. مكتب الامتحان

Form1 (cont.)

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NO	Competency	Fail <1	Pass 1 - <2	Good 2 - <3	V. Good 3 - <4	Excellent 5
C. Professionalism and Leadership: The intern as a professional and leader						
12.	Professionalism: Demonstrate ethical behaviors and professional values towards patients and the profession					
13.	Teamwork: Respect the roles and expertise of other healthcare professionals and works effectively as a member or leader of the inter-professional team					
14.	Clinical Responsibility: Take increasing responsibility for patient care while recognizing their own limitation of expertise and seek help when needed					
15.	Reliability and accountability: Take responsibility for decision-making and determines when to intervene in clinical care of patient and when to consult with attending physician					
16.	Communication & relationships with patients & family: Communicate effectively with patients and putting them at ease. Sensitivity to patient's feelings and/or needs, compassion, respect & comfort w/interactions					
17.	Communication & relationships with health care team: Communicate clearly and effectively with senior staff, colleagues and other medical staff					
18.	Professional Attributes: Attendance, punctuality, commitment, motivation and dependability					
19.	Self-education: Demonstrate reflective practice & seeks opportunities for on-the-job learning & teaching of others					
20.	Overall: Accept constructive feedback and put efforts in improving knowledge and skills					
Total Score:		Numerical Grade:				

Notes:
 - In order to pass the rotation, the intern should have a total score of 60% (pass). Also, **MUST** pass each item in the professionalism section and honesty and integrity separately.
 - In case of failure, documentation is required (reasons / justifications) and must be discussed with the intern prior to submission of this form.
 - **Do you have any concerns about honesty and integrity of the intern?** YES NO
 If yes, please mention your concerns below:

Evaluating Consultant comments:

Was this assessment based on discussion with:
 Other consultants: Yes No
 Other staff: Yes No Specify:

Evaluating Consultant Name: Signature:

Intern's Signature: Date:

مكتب الامتياز

Form 2

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(٠٤٨)
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College of Medicine
Internship Unit
Multisource Feedback

Assessor's name: Date: (/ /)
Intern's name: Intern's ID:
Department: Pediatrics Medicine Surgery OB-gyn other
Assessor's Position: Consultant Senior Registrar Nurse Other
Please score the intern on the scale shown. Please note that scoring should reflect the performance of the intern against what you would reasonably expect at their level of training and experience.

Assessment Domains	Below expectation for stage of training	Below line for stage of training	Meet expectation for stage of training	Above expectation for stage of training	Well above expectation for stage of training
1 Attitude towards staff: Respects and values contributions of other members of the team.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
2 Attitude towards patients: Respects the rights, choices, beliefs and confidentiality of patients.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
3 Reliability and punctuality.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
4 Communication skills: Communicates effectively with patients and families.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
5 Communication skills: Communicates effectively with healthcare professionals.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
7 Team player skills: Supportive, accepts appropriate responsibility and Approachable.	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
8 Aware of own limitations (willing to ask for help).	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Overall Professional Competence	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5

Do you have any concerns about honesty and integrity of the intern?
If YES please write your concerns

Intern's comments on evaluation

Assessor's comments on performance and areas for improvement

Assessor's signature

Date:

Intern's signature

Date:

مكتب الامتياز

الرقم : التاريخ : / / المشرف عات :

Section-7: Code of Ethics (in medical practice) (7):

Honesty and Reliability:

- Honesty with patients and care of their rights.
- Maintaining the academic values and respecting regulations.
- Recording the medical history of patient accurately and caring to follow and note down the physical examination and lab investigations and keep information confidential.
- Conducting scientific researches in moral method without bias while writing reports honestly.

Respecting others:

- Respecting all instructors and employees of the institution and keeping their dignity and feelings and maintaining motivating learning environment.
- Respecting patients' decisions in all cases.
- Respecting patients and their relatives and keeping their dignity

Responsibility:

- Keeping good behavior and committing with legal and formal regulations.
- Committing with the institutions uniform and health conditions and following the standards of sterilization.
- Exerting efforts to form knowledge, skill and behavior in order to provide the necessary help and aid to serve patients.
- Seeking help when needed.
- Putting patient care as the priority of the career.
- To Report concerned authorities about any unprofessional abuse or incompetent practices.

Section-8: Rotations (Specific) Objectives (6):**Internal Medicine:**

Following completion of the Internal Medicine internship program, students will be able to:

1. Provide compassionate, appropriate, and effective patient care by
 - a. Obtaining and using data about a patient (history, physical examination, laboratory and imaging studies) to create a differential diagnosis, plan for further evaluation, and comprehensively manage patients with a variety of disorders.
 - b. Developing a therapeutic relationship with patients and their families, identifying and addressing health care needs collaboratively in a patient-centered context.
2. Be familiar with common medical emergencies and trauma.
3. Improve the patient care that they provide by continuously assessing their performance, incorporating feedback and pursuing learning related to identified improvement opportunities.)
4. Complete Basic Life Support (BLS)
5. Function effectively within the health care system beyond the clinical encounter, utilizing available resources to provide optimal health care for patients with a variety of disorders.
6. Pursue a career in medicine and developing as a leader in their chosen field, improving health in areas such as patient care, biomedical research, population medicine, health policy, or international health medicine.

Surgery:

At the completion of the surgery internship rotation, students will be able to:

1. Undertake a competent clinical assessment of a patient with an undifferentiated presentation of common surgical conditions, including conditions related to the breast, neck, abdomen, testis, joints and bone, brain and spine etc..
2. Be familiar with common surgical emergencies and trauma.
3. Complete Basic Life Support (BLS) and preferably Advanced Trauma Life Support (ATLS).
4. Have a systematic approach to the evaluation of a patient with multi-system illnesses, including the ability to prioritize the different problems present.
5. Understand the management and possible complications, including hernia, testicular problems, common endocrine conditions, breast, and common surgical emergencies.
6. Evaluate common co-morbid conditions in patients with a surgical condition, including diabetes mellitus, hypertension, asthma.
7. Be familiar with the diagnostic patterns used in the evaluation of patients with common surgical conditions.
8. Order and interpret the results of the main tests relevant to the investigation of the presentation of common surgical problems.
9. Make recommendations for the initial phases of management of common surgical conditions.
10. Maintain comprehensive records of care provided to patients, including regular updates.

Obstetrics and Gynecology:

At the completion of the obstetrics and gynecology internship rotation, students will be able to:

1. Undertake a competent clinical assessment of a patient with an undifferentiated presentation of common obstetrical and gynecological conditions, including pregnant women, menstrual history etc.
2. Demonstrate sensitive communication with female patients.
3. Be familiar with common surgical emergencies and trauma.
4. Complete Basic Life Support (BLS) and preferably Advanced Trauma Life Support (ATLS).
5. Have a systematic approach to the evaluation of a patient with multi-system illnesses, including the ability to prioritize the different problems present.
6. Acquire knowledge and skills of a woman in labor and delivery.
7. Acquire skills to assess fetal well-being.
8. Demonstrate ability to use Pinard stethoscope and take CTG.
9. Understand the management and possible complications, including abnormal labor and delivery, abnormal postnatal care, vaginal bleeding, incontinence and prolapse, treatment of infections.
10. Evaluate common co-morbid conditions in-patient with a pregnancy condition, including diabetes mellitus, hypertension, and asthma.
11. Be familiar with the diagnostic patterns used in the evaluation of patients with common obstetrical and gynecological conditions, including urinary pregnancy test, quantitative HCG assessment, routine antenatal screening investigations, use of ultrasound techniques, abnormal CTG traces, Pap smear.

- 12.** Make recommendations for the initial phases of management of common obstetrical and gynecological conditions.
- 13.** Maintain comprehensive records of care provided to patients, including regular updates.
- 14.** Demonstrate the ability to maintain a professional relationship with patients during the course of their illness, including the provision of full explanation and support to both patients and their families or care providers.
- 15.** Demonstrate the ability to obtain informed consent for invasive procedures.

Pediatric:

At the completion of the pediatric internship rotation, students will be able to:

1. Obtain a full history and perform physical examination for a pre-school and school-aged child.
2. Obtain a full history and perform physical examination for an adolescent.
3. Seek further relevant information related to differential diagnosis.
4. Demonstrate awareness of issues in examination of child and adolescent at risk.
5. Take a child's temperature and record on chart demonstrating correct use of different methods/sites.
6. Perform ear examination using the otoscope.
7. Measure blood pressure (including use of non-electronic sphygmomanometer) and plot on chart for infant and older child.
8. Perform urinalysis.
9. Measure and plot on chart head circumference, weight and height for an infant, older child and adolescent.
10. Measure blood glucose using a glucometer demonstrating correct use of stylet.
11. Observe and assess on performing lumbar puncture.
12. Measure peak expiratory flow and understand principles of spirometry.
13. Collect specimens for microbiological examination such as urine, throat swabs, nasopharyngeal aspirates and skin swabs.

- 14.** Interpret results of full blood count and blood _film.
- 15.** Interpret results of blood biochemistry report.
- 16.** Interpret results of arterial blood gas report recognizing normal and abnormal findings.
- 17.** Interpret microbiological analyses of specimens of urine, blood, stool, sputum, nasopharyngeal aspirate and cerebrospinal _fluid.
- 18.** Interpret and discuss plain x-rays of the chest, abdomen, skull and musculoskeletal system in a child.
- 19.** Acquire the basic knowledge in the management and therapies of common general pediatric problems and of the different subspecialties.
- 20.** Calculate and chart a pediatric drug dosage correctly using weight or surface area. Recognize and use sources of recommended dosages and chart correctly.
- 21.** Instruct a child and/or parent in the use of a variety of age appropriate devices for asthma medication delivery, demonstrating knowledge of medication appropriate devices, conveyed in appropriate language to parent/caregiver and child.
- 22.** Convey information about investigations required and investigation results in appropriate language and with accuracy based on evidence and verify patient/parents/caregiver understanding.
- 23.** Convey information to parents about immunization schedule, indications and contraindications.
- 24.** Perform routine immunization confirming appropriate site, equipment and technique.
- 25.** Perform Pediatrics Advanced Life Resuscitation (PALS) in children of all ages.

- 26.**Provide information to parents and caregivers of chronically ill and disabled children.
- 27.**Provide explanations of common conditions to parents and children such as asthma, croup, gastro intestinal illness, febrile seizures, otitis media and upper respiratory tract infections.
- 28.**Demonstrate ability to communicate effectively and accurately regarding ongoing care, management plans and responsibilities.
- 29.**Understand responsibilities regarding notification of children at risk.
- 30.**Demonstrate awareness of the issues in ongoing care for children of families living in rural and regional areas and the medical management difficulties for these families.

Emergency medicine

Following completion of the emergency medicine internship rotation, students will be able to

1. Recognize critically ill patients (impending or actual circulatory, respiratory and renal failure and situations that are likely to lead to them).
2. Initiate immediate management as needed.
3. Assess the trauma patient.
4. Understand the disturbed physiology in critical care situations.
5. Demonstrate the ability to recognize and assess acutely ill patients, arrange appropriate urgent investigations and initiate immediate management.
6. Understand the principles of triage.
7. Understand indications for change to a palliative approach to management.
8. Be able to participate in more advanced life support.
9. Be able to practice safe airway management and to have skills for basic CPR, such as secure a patent airway, apply oxygen therapy, conduct external cardiac massage, bag valve mask ventilation, conduct defibrillation and identify conditions requiring urgent referral.
10. Assess patients with potential threat to airway, ventilation or circulation.
11. Gain an understanding of the common medical surgical emergencies and the approach to these patients.
12. Interpret basic clinical investigations in their clinical context such as cervical spine x-ray, ECG, chest x-ray, arterial blood gases.

- 13.** Understand the importance of working in a multi-disciplinary team in the Emergency, Know the immediate management of life threatening illnesses.
- 14.** Communicate bad news to patients and relatives.
- 15.** Demonstrate strategies for dealing with uncooperative patients and relatives.
- 16.** Be familiar with information systems used in the Emergency Department.
- 17.** Understand the importance of time management.
- 18.** Prioritize issues when dealing with patients in the Emergency Department.
- 19.** Be familiar with common Procedural Skills: airway management, chest tube insertion, BLS, ACLS, and PALS management, venipuncture and venous cannulation, blood gas collection, urinary catheterization, suturing, application of Plaster of Paris.

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وحدة الامتياز

Medical Internship Framework and Guide (3rd Edition 2019-2022)

وحدة الامتياز

تم إنشاء وحدة الامتياز بجامعة الأميرة نوره بنت عبدالرحمن لتشرف على الطالبات اثناء سنة الامتياز وهي الفترة الإلزامية التي تقضيها الطالبة التي انهت متطلبات التخرج المقررة بنجاح، ومدتها اثني عشر شهرا من التدريب السريري.

تعتبر هذه الفترة جزءا مكملا لدراسة الطب ولا تعتبر الطالبة مؤهلة لممارسة مهنة الطب إلا بعد إتمامها لسنة الامتياز بنجاح. وتتولى وحدة الامتياز متابعة الطالبات طيلة هذه السنه على جميع الأصعدة العلمية والمهنية والعمل على تذليل الصعوبات والعقبات التي قد تواجههن خلال هذه السنة.

الامتياز

الرؤية:

أن تكون خريجات كلية الطب البشري في جامعة الأميرة نوره بنت عبدالرحمن طبيبات متميزات بكفاءات عالية ترتقي الى المعايير العالمية في مخرجات التعليم الطبي والتطبيق العملي.

:

تأهيل طبيبات بمؤهلات علميه وعمليه عالية الجودة قادرات على التعليم الذاتي المستمر، وإجراء البحوث العلمية لضمان الارتقاء بالصحة وخدمة المجتمع.

الأهداف:

1. تنمية المهارات السريرية وتطبيق المعلومات الطبية من خلال التدريب السريري المبني على الأدلة والبراهين الطبية.
2. تطوير مهارات البحث العلمي لدى طبيبات الامتياز .
3. تدريب طبيبات الامتياز على الاستقلالية في العمل والقدرة على اتخاذ القرار والتعامل بكفاءة مهنيه، وعلى معرفة حدود إمكانياتهن وقدراتهن تحت إشراف الفريق الطبي المختص.
4. تدريب طبيبات الامتياز على الانسجام في نظام العمل ضمن الفريق الطبي.
5. تدريب طبيبات الامتياز على اسلوب وفنون التعامل الجيد مع المرضى وذويهم.
6. تدريب الطبيبات على فنون مهارات التواصل ومهارات الإلقاء وبعض المهارات الإدارية.
7. تطبيق أخلاقيات مهنة الطب والالتزام بأخلاقيات الطبيب المسلم في جميع التعاملات .

ضوابط سنة الامتياز
كلية الطب البشري
جامعة الأميرة نورة بنت عبد

ضوابط سنة الامتياز كلية الطب البشري جامعة الأميرة نورة بنت عبدالرحمن

:

تقضي طبية الامتياز التي أنهت متطلبات التخرج المقررة بنجاح اثني عشر شهراً للتدريب السريري تسمى هذه المدة سنة الامتياز وتعتبر هذه الفترة جزءاً مكملًا لدراسة الطب ولا تعتبر الطالبة مؤهلة لممارسة مهنة الطب إلا بعد إتمامها تلك الفترة بنجاح.

الأهداف:

يهدف البرنامج إلى :

1. تطبيق المعلومات الطبية من خلال التدريب السريري.
2. تدريب طبية الامتياز على الاستقلالية في العمل والقدرة على اتخاذ القرار والتعامل بكفاءة مهنية.
3. تدريب طبية الامتياز على الانسجام في نظام العمل ضمن الفريق الطبي من خلال الادوار المناطة لها.
4. تدريب طبية الامتياز على طلب المشورة ممن هم أكثر منها خبرة.
5. إكساب طبية الامتياز مهارة التعامل الصحيح مع المريض وذويه.
6. تدريب طبية الامتياز على بعض المهارات غير السريرية التي يحتاجها الطبيب مثل: مهارات التواصل، مهارات الإلقاء ، بعض المهارات الإدارية وغير ذلك .
7. تدريب طبية الامتياز على الالتزام بأخلاقيات الطبيب المسلم في جميع أعمالها والالتزام بذلك.

الإشراف على التدريب :

- (أ) يتولى الإشراف على تدريب طبيبات الامتياز مكتب يسمى (وحدة الامتياز) ويختص بالأمر التالية:
1. تدريب طبيبات الامتياز، مثل القيام بالترتيبات الإدارية المتعلقة بدورات التدريب ، ومتابعة المتدربات ، وتذليل الصعوبات التي تعترض عملهم ، وتحسين مستوى التدريب ، وتنفيذ البرامج التعليمية التي تسهم في تثقيف أطباء الامتياز وإكسابهم المهارات اللازمة لممارسة الطب ، وإجراء الدراسات والأبحاث المتعلقة بفترة الامتياز .
 2. الإشراف على جميع المشكلات التي تعترض عمل طبيبات الامتياز واستقبال جميع الشكاوي حول أدائهم للبيت فيها، كما يستقبل المكتب جميع المشكلات والملاحظات والتظلمات التي يرفعونها أثناء فترة تدريبهم.
- (ب) تشكل وحدة الامتياز بقرار من مجلس الكلية برئاسة سعادة وكيلة الكلية للشئون التعليمية.
- (ت) ترفع الوحدة توصياتها إلى مجلس الكلية لاتخاذ القرار الازم.

واجبات طبية الامتياز :

يقوم كل قسم بتحديد المهام الطبية التي يجب على طبيبة الامتياز أن تمارسها خلال فترة تدريبها في القسم وهي جزء لا يتجزأ من هذا التوصيف :

1. المرضية لكل مريض تحت رعايتها وتوثيق ذلك بملف المريض ، كما أن عليها تسجيل التشخيص المبدئي واقتراح الفحوصات الأولية وخطة العلاج على أن لا تبدأ في تنفيذ خطة العلاج إلا بعد إقرارها من قبل أحد أطباء الفريق المسؤول بالقسم وعلى طبيبة الامتياز متابعة تنفيذ العلاج الموصوف ونتائج الفحوصات المطلوبة للمريض ومراقبة أي تطورات مرضية جديدة تطرأ على حالة المريض وتوثيقها في ملفه .
2. تلتزم طبيبة الامتياز بحضور الجولات السريرية التي يقوم بها أطباء القسم وتنفيذ تعليماتهم، كما أن عليها المشاركة في الأبحاث الاكلينيكية التي تجرى بالقسم الذي تعمل به تحت إشراف أحد الاستشاريين من أعضاء هيئة التدريس أو غيرهم.
3. تلتزم طبيبة الامتياز بتعليمات الحضور والانصراف في الأقسام التي تعمل بها.

حقوق طبيبة الامتياز:

1. يكون التدريب تحت إشراف مجموعة من الاستشاريين والأخصائيين الذين تعمل معهم.
2. توفر الأقسام والوحدات لطبيبة الامتياز حالات متنوعة ضمن التخصص تسهم في إثراء قدراتها ومهاراتها التدريبية.
3. تحصل طبيبة الامتياز على الدعم المباشر والدائم من الأطباء المقيمين وأطباء الدراسات العليا في جميع الأوقات.
4. توفر الأقسام والوحدات برامج تعليمية متنوعة لطبيبات الامتياز يمكن أن تدرج مع البرامج التعليمية للقسم أو الوحدة أو تكون مخصصة لهم وتشمل هذه الأنشطة المرور التعليمي على المرضى بحيث يتم مناقشة الحالات باستفاضة، والمحاضرات العلمية، ومراجعة الأبحاث الحديثة في التخصص وغير ذلك من الأنشطة التعليمية التي تضيف قيمة لطبيبات الامتياز.
5. تعامل طبيبة الامتياز من قبل الجميع بالاحترام والتقدير الذي تقتضيه الأخوة الإسلامية وأعراف الزمالة الطبية. وفي حالة تعرضها لأي مضايقات يرفع ذلك إلى وحدة الامتياز.
6. يحق لطبيبة الامتياز الاطلاع على نتائج التقييم التي حصلت عليها في كل قسم . وفي حال اعتراض طبيبة الامتياز على التقييم التي حصلت عليها فإن لها الرفع بذلك إلى وحدة الامتياز خلال اسبوعين من اعلان نتيجة التقييم.
7. يحق لطبيبة الامتياز الحصول على الاجازات المقررة. وفق ما تحدده هذه الضوابط.

بدء التدريب :

1. يشترط لبدء التدريب إنهاء الطالبية لمتطلبات التخرج بناء على خطاب من عمادة القبول والتسجيل يثبت ذلك.
2. المواعيد المحددة لبداية سنة الامتياز هي ستة مواعيد في السنة: الأول من يوليو، الأول من سبتمبر، الأول من يناير، الأول من نوفمبر، الأول من مارس، الأول من مايو.
3. يمكن للطالبات اللاتي انهين متطلبات التخرج في غير المواعيد المذكورة أعلاه وتأخرهن قد يعيق التحاقهم بالدراسات العليا البدء في غير المواعيد المذكورة بعد موافقة القسم المعني وعمادة الكلية.
4. لا يسمح بتغيير مواقع التدريب بعد صدور قوائم توزيع طبيبات الامتياز إلا في حالة وجود البديل وموافقة وحدة الامتياز بالتنسيق مع الاقسام المعنية وذلك في اضييق الحدود.
5. يجوز لطبيبة الامتياز تأجيل شهر أو أكثر من التدريب بعد موافقة وحدة الامتياز على أن تقضي هذه الفترة لاحقا بعدما تنهي جميع الدورات الأخرى.

دورات التدريب:

تكون دورات التدريب على النحو التالي:

شهران	الباطنية	1
شهران		2
شهران		3
شهران		4
شهران		5
شهران	الاختياري	6

أماكن التدريب :

- تتم فترة الامتياز بمستشفى الملك عبد الله الجامعي والمستشفيات الأخرى حسب الاتفاقيات والطاقة الاستيعابية للمستشفيات .
- يمكن أن يتم التدريب في أحد المستشفيات المعترف بها من قبل القسم المعني وعمادة الكلية.
- على جميع المتدربين قضاء ما لا يقل عن 50 % من فترة الامتياز في المستشفيات المتعاون معها.
- يجوز لعميدة الكلية الاستثناء من هذا الشرط بناء على توصية من وحدة الامتياز.

:

1. تكون إجازة طبية الامتياز عشرين يوماً خلال فترة التدريب على أن لا تزيد عن خمسة أيام خلال أي فترة من فترات التدريب .
- 2-تمنح لطبيبة الامتياز عشرة أيام إجازة تعليمية إضافية بحد أقصى ثلاثة أيام في أي فترة تدريبية لحضور الأنشطة العلمية مثل المؤتمرات العلمية والدورات التدريبية على أن تتقدم بطلب للمشرف على مكتب الامتياز قبل النشاط بشهر على الأقل ويرفق ما يثبت تسجيلها وقبولها في هذا النشاط بعد حضورها.
2. في حال عدم إثبات مشاركتها تعاقب بحسم خمسة أيام من إجازتها السنوية وتمديد فترة التدريب لنفس المدة.
3. تكون إجازات طبيبة الامتياز خلال عيدي الفطر والأضحى بحسب حاجة المستشفى الذي تعمل به خلال هذه الفترة.

الانقطاع عن التدريب :

1. لا يجوز أن تزيد فترة تأخر الطالبة عن البدء في فترة الامتياز عن ستة أشهر من تاريخ إنهائها متطلبات التخرج.
2. إذا انقطعت طبيبة الامتياز بعذر مقبول أكثر من 6 أشهر ولمدة لا تزيد عن سنة تعيد كامل فترة التدريب.
3. إذا كانت الفترة تزيد عن ستة أشهر ولا تزيد عن سنة فعليها إعادة الاختبار في مقررات الباطنية والجراحة (الدورات الإكلينيكية) ويمكن إعادة الاختبار بعد شهر في حالة عدم الاجتياز للامتحان الأول.
4. إذا زادت الفترة عن سنة إلى سنتين فعليها إعادة الدورة والاختبار في المقررات التالية

GYN 481	481 نسا	Obstetrics & Gynecology
MED 541	541 طبب	Internal Medicine Practice
PED 573	573 طفل	Pediatrics
SURG 551	551 جرح	ممارسة الجراحة العامة والتخدير General Surgery & Anesthesia Practice

5. إذا زادت الفترة عن سنتين تعيد الطالبة المقررات الإكلينيكية التالية

MED 341	341 طب	الأمراض الباطنية Internal Medicine
SURG 351	351 جرح	الأمراض الجراحية General Surgery
GYN 481	481 نسا	Obstetrics & Gynecology
MED 541	541 طب	Internal Medicine Practice
PED 573	573 طفل	Pediatrics
SURG 551	551 جرح	ممارسة الجراحة العامة والتخدير General Surgery & Anesthesia Practice

الانقطاع بعد بدء التدريب :

- 1- إذا انقطعت طبية الامتياز عن التدريب بعذر مقبول مدة لا تزيد عن 6 أشهر فيتم تعويض تلك المدة نهاية فترة الامتياز.
- 2- إذا انقطعت طبية الامتياز بعذر مقبول أكثر من 6 أشهر ولمدة لا تزيد عن سنة تعيد كامل فترة التدريب.
- 3- إذا زادت الفترة عن سنة فيطبق بحقها ما يطبق على من تأخرت عن بدء سنة الامتياز .

التقييم:

1. على رئيس القسم في موقع التدريب بعد انتهاء فترة تدريب طبيبة الامتياز في قسمها إعداد تقرير تقييم (حسب النموذج المعتمد) موقعاً من عضو هيئة التدريس أو الاستشاري المشرف على تدريب الطبيبة ورئيسة وحدة الامتياز.
2. على الاستشاري المشرف على تدريب طبيبات الامتياز أو من ينوب عنه مناقشة التقييم النهائي معها بشكل إيجابي وبنّاء واطلاعها على جوانب القوة والضعف في أدائها واقتراح البرامج والسبل التي تساعد على تحسين مستواها في المستقبل.
3. إذا لم تحصل طبيبة الامتياز على درجة النجاح (60%) فعلى القسم التوصية بإعادة فترة الامتياز التي قضتها في القسم أو جزء منها.
4. تقوم طبيبة الامتياز بتقييم القسم أو الوحدة التي تعمل بها والاستشاريين الذين عملت معهم ويرفع هذا التقييم إلى وحدة الامتياز للاستفادة منه في تطوير برنامج الامتياز.

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أ) إذا أخلت طبيبة الامتياز بواجباتها أو التزاماتها المهنية فعلى وحدة الامتياز الرفع لمجلس الكلية بما يلي:

1. الإنذار الكتابي.
 2. إعادة الفترة أو جزء منها.
 3. الحسم من المكافأة.
 4. حجب شهادة طبيبة الامتياز.
- ب) إذا بدر من طبيبة الامتياز أي مخالفة سلوكية أو أخلاقية أو حصل منها ما يسئ إلى أخلاقيات الطبيب المسلم فللمجلس الكلية اتخاذ أي مما يلي:
1. توجيه إنذار كتابي.
 2. حسم المكافأة أو جزء منها.
 3. إعادة فترة التدريب أو جزء منها.
 4. حجب شهادة طبيب الامتياز.
 5. الرفع لمجلس الجامعة للحرمان من شهادة البكالوريوس.


الانتهاء من برنامج الامتياز:

يجب على طبيبة الامتياز الانتهاء من جميع متطلبات برنامج الامتياز في الوقت المحدد ولا يحق لطبيبة الامتياز استلام أصل شهادة البكالوريوس إلا بعد الانتهاء من برنامج الامتياز وإنهاء إجراءات إخلاء الطرف حسب النموذج المعتمد.

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Princess Nourah bint Abdulrahman University

وحدة الإمتياز
PRINCESS NOURAH UNIVERSITY
COLLEGE OF MEDICINE

دليل الـ التدريبي للطب البشري
(متياز)



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أستاذ مساعد / رئيسة وحدة الامتياز
كلية الطب البشري / جامعة الاميرة نورة بنت عبد الرحمن